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| **WEYMOUTH COLLEGE CORPORATION****Minutes of the Board Meeting held on 26th March 2024 at Kingston Maurward College and Via MS Teams** |
| ***Members Present:***  | ***In attendance:*** |
| Steve Webb | ***Chair***  | Alison Lydon | Director of Governance |
| Julia Howe | ***Principal***  | Jenny Stiling  | Associate Member  |
| Ian Bates | ***Vice Chair***  | Mark Lewis | Associate Member  |
| Jacqui Gerrard |  | Dawn Harvey | Associate Member ***- Apologies*** |
| Chris Evans |  | Rob Cole  | Vice Principal Finance an HR |
| Ian Girling |  | Phil Templeton | Vice Principal, Funding, Systems & Operations  |
| Rod Davis |  | Kelly Bush | Vice Principal Curriculum and Quality |
| Angela Neuberger |  |  |  |
| Karen Dyke |  | Nic Thomlinson | Rockborn |
| Andy Matthews |  | Peter Ryder | Rockborn |
| Peter Vowles | ***Apologies*** | Robert Griffiths | Consultant |
| Anne Munro |  | Peter Marsh | Consultant |
| Geoff Channon |  |  |  |
| Tim Hulme |  |  |  |
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**Presentations regarding the merger**

20/2024 Confidential Minute

**Approvals related to the merger**

21/2024 Confidential Minute

**Apologies for Absence**

22/2024 Apologies were noted from Dawn Harvey, Peter Vowles and Tim Hulme.

**Declarations of interest**

23/2024 Members had nothing to declare.

**Notification of Any Other Business**

24/2024 None

**Minutes of the previous meeting**

25/2024 The minutes of the extraordinary meeting held on 26th February 2024, copies having been previously circulated, were confirmed as a correct record and signed by the Chair.

**Principal’s update**

26/2024 The Principal gave an update on the QAR data for the SW of England. Weymouth results were second in the area with Hartpury only slightly higher. For apprenticeships Weston top and Weymouth again second. Both results were above government target. In response to a question it was confirmed that KMC results were 19th out of 20 and 20 out of 20 respectively.

Congratulations were given to the staff at the college for these achievements and to the students for their hard work.

In year reviews have begun with governors attending some meetings so far and all were encouraged to attend the review for their link area if possible, even by Teams.

The Principal also reported that a recent Careers and Apprenticeships event at the college had over 1500 attendees and 55 exhibitors.

**Student Governor Update**

27/2024 The student governors explained they are looking forward to meeting the student governors at KMC. They requested that students be given an update on the merger and suggested that a poll should be used to give students a chance to input to the merger work. How students could be involved to be considered

Action: JH

Members asked how students are feeling about the merger and were informed that most students have not really considered it yet. It was noted that the merger is not yet certain so it’s probably right that there is not concern, though there will be student involvement later. The students reported that generally students are happy with the college.

**E&D Annual Report**

28/2024 This item had been deferred due to the length of this meeting. Report to be circulated and discussion to then take place at next meeting.

Action: KB

**Gender pay Gap**

29/2024 The report showed a result of 1% mean gender pay gap and 5.7% median gender pay gap. It was suggested that the subject should be returned to due to the low percentage of women paid in the upper quartiles compared to lower quartiles. To be added to the agenda for the next meeting so that actions can be considered.

Action: AL

**Reports of Committees and Subsidiary**

Questions were invited on the written reports.

Curriculum & Quality

30/2024 It was noted there had been an update on the skills and stakeholder agendas together with considering the QIDP and KPIs. Following a question it was confirmed everything is on target.

Audit Committee

31/2024 The majority of the meeting had considered internal audit and risks and consideration had also be given to the governance framework. The auditors expressed satisfaction with results and progress. A fresh look at risk is planned following merger. The risk report is also being amended to show the trends against the risks we measure. This was received after the meeting.

Following a question members were reminded that Moores had been appointed as external auditors for this year and a new appointment would be made for the merged college.

Finance & Resources Committee

32/2024 Ongoing improvements against forecast and expected growth were reported. More information on estates planning is now being utilised and this will remain an ongoing area of work.

WeyCo

33/2024 Members were encouraged to see that results for the the catering function are better than budget and forecast despite pressure on cost of food. Survey results, which governors were encouraged to view on GVO, were exceptional. Performance for Cranford sports is also doing well and is on target to break even within two years which is the target given 6 months ago by the WeyCo Board. Investment is needed and some is expected as part of merger ‘ask’. A strategic review is planned and the Corporation would be asked to confirm their overall aims for the subsidiary.

Any Other Business

34/2024 Rod Davis reported that the mid-year review for apprenticeships had been a pleasure to attend with no mention of missing data or legacy. He asked for thanks to be recorded to staff in the area who had worked extremely hard and this has paid off.

Calendar of mid-year reviews to be shared with the Chair and data to be added to GVO so anyone can review.

Action: JH/AL

35/2024 Members were reminded that the public consultation on the merger would be issued the next day. A staff briefing would also be taking place at each college.

36/2024 A social event for governors from Weymouth and KMC was postponed due to the change of location for the meetings today. This would be rearranged. A staff event will take place later in the year.

**Date of Next Meeting**

37/2024 The Calendar of Meetings for 2023-2024 had been shared on GVO. The next meeting was

confirmed as 21st May 2024.

**Confidentiality**

38/2024 All items regarding the merger.

Meeting closed 18.35

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date