

1. **STOP!** Assess the risks!

2. **THINK!** How to reduce the risks.

3. **ACT** to ensure safe operations



RISK ASSESSMENT

Activity	Persons on Site During COVID -19 Pandemic	Risk Assessor	Gordon Scott & Sarah Cowling	Date Assessed	Initially 19/10/21
Location	Various across site				

This document will continually be reviewed as per the changes to the Governments advice.

7/3/22 The Government have now rescinded Covid-19 laws and most restrictions in England. In line with this please note the following changes to college process:

Absence Reporting

- **Staff** – To report your absence for any reason **including covid-19**, please email your line manager and copy in staff_absence@weymouth.ac.uk. In your email please state your first day of absence, the reason for absence, and duration of absence.
- **Students** – All students should follow the published student absence reporting including for **covid-19**, which is to send an SMS text message to 07860 021622 including both student reference number and reason for absence.

The dedicated covid@weymouth.ac.uk email address has now closed. Please follow the above route for absence reporting from now on. You do not need to undertake separate notifications if you have covid-19 symptoms other than to follow the standard absence notification procedure above.

Guidance

The Government has published its 'living with Covid' guidance. The published guidance is available [here](#), and you should refer to this if you have Covid-19 symptoms.

Testing

Asymptomatic testing requirements have ended and test kits will no longer be available through the college.

Revision Number	1	2	3	4	5	6	7	8	9	10
Frequency of review										
Next review date	1/11/21	2/12/21	9/12/21	11/1/22	20/1/22	27/1/22	17/3/22			
Reviewed by	SC	GS	SC	SC	GS	GS	GS			

H&S Approval	Gordon Scott	Approval Date	19/10/21	Signature	GS
-------------------------	---------------------	----------------------	-----------------	------------------	-----------