



HE Teaching & Learning Policy

1. Policy Statement

- 1.1. At Weymouth College teaching and learning is viewed as a partnership between staff and students based upon co-learning, active participation and mutual respect.
- 1.2. The College's vision is to transform the lives and economic prosperity of our local people providing the opportunity to access learning delivered to the highest standards. This policy will set out the teaching and learning elements to achieving this vision.
- 1.3. To ensure that students learn and reach their full potential, achieve their individual learning goals and progress successfully.

2. Reason For The Policy

- 2.1. To ensure that students learn and reach their full potential, achieve their individual learning goals and are able to enhance their employability skills or progress successfully to further higher education study.

3. Policy Objectives

- 3.1 Weymouth College aims to provide a learning environment which is welcoming, safe and inspiring. It will be appropriate to the subject and responsive to the needs of the student.
- 3.2 Students are encouraged to:
 - develop an enthusiasm for learning and for their subject;
 - engage in learning;
 - develop knowledge and skills;
 - work with staff and external agencies;
 - gain experience of working environments for lifelong learning in a professional context.

4. Policy

- 4.1 Learning Provision and Planning
 - 4.1.1 Students will be assessed accurately for prior skills, knowledge and understanding to enable effective planning.
 - 4.1.2 Lectures will be well planned, setting challenging tasks, utilising effective teaching, learning and assessment strategies.
 - 4.1.3 Learning Resources will be well prepared, including ICT and regular course work contributing to students' progress.
 - 4.1.4 A variety of teaching and learning methods will be used in each lesson.
 - 4.1.5 Staff will develop students' skills and knowledge, regardless of their background, and ensuring that all students make good progress.
 - 4.1.6 Teaching and learning will be monitored through the lesson observation process and quality assurance systems.
 - 4.1.7 Equality and Diversity will be integrated into the learning experience. Student behaviour is well managed and staff will show awareness of E&D in the session.
 - 4.1.8 Staff will make effective use of spontaneous opportunities to discuss E&D.
 - 4.1.9 Staff will complete student EILPs to minimum required standards to ensure progress reviews are accessible and monitored with appropriate actions.

Policy Title:	HE Teaching, Learning & Assessment Policy	Policy Owner:	Vice Principal Curriculum
Status:	FINAL	Policy Author:	Vice Principal Curriculum
EIA Required Yes or No due regard given	Due Regards Given	Author Approval Date:	September 2017
Yes - EIA Date:		Review Date:	September 2019

- 4.2 Developing the student. Students will be:
- 4.2.1 Given the opportunity to develop their capacity, resilience, confidence and independence to learn.
 - 4.2.2 Encouraged to take responsibility for their learning and to become actively involved in their lessons.
 - 4.2.3 Provided with regular and appropriate assessment opportunities and effective feedback for improvement.
 - 4.2.4 Involved in regular assessment and evaluation of their work.
 - 4.2.5 Challenged and inspired to provide them with learning satisfaction and a positive experience at College.
 - 4.2.6 Staff will have high expectations of all students.
 - 4.2.7 Given the opportunity to develop employability skills and be prepared for progression.
- 4.3 Supporting the student
- 4.3.1 Recognise the specific learning needs of non-traditional students.
 - 4.3.2 Staff liaise with, and refer students to appropriate College staff for careers and progression advice, disability support etc.
 - 4.3.3 Staff respond quickly to issues with punctuality, non-attendance together with quality and adherence of deadlines for submission of work.
 - 4.3.4 Promptly respond to student feedback in relation to their learning experience.

5. Definitions

- ICT Information, communication technology
- E&D Equality and Diversity

6. Policy Owner

- Vice Principal Curriculum

7. Who Will Need To Know About This Policy

- All College staff teaching on HE programmes
- HE Students

8. Responsibility

- Vice Principal Curriculum

9. Related Policies

- HE Admissions
- HE Assessment
- HE Appeals
- HE Complaints
- HE Tutorial
- Single Equality Scheme
- Safeguarding
- Health and Safety

10. History

This policy was adopted and approved on:

Signed: *Nigel Evans*

Date: *8 November 2017*

Nigel Evans, Principal

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